



ON YOUR MARK, GET SET, GO!

THE SECRETARY OF STATE'S STAFF WILL BE CONDUCTING TRAINING SESSIONS ON COLORADO'S CAMPAIGN & POLITICAL FINANCE LAWS, RULES AND ELECTRONIC FILING (ONLINE DATA ENTRY INTERFACE).

The Fall 2007 training sessions are listed below. Session 1 classes will be limited to 25-35 participants. Session 2 classes may be limited to 15-25 participants depending on available computer stations.

To reserve your spot, R.S.V.P via e-mail to kristine.reynolds@sos.state.co.us or alyssa.prohaska@sos.state.co.us, or by telephone to 303-894-2200 ext. 6383. Please include your contact information, number of people attending and the type of committee being represented.

Alamosa

Date: September 21, 2007

Location: Adams State College
208 Edgemont Blvd.
Alamosa, CO 81102

Time: **Time:**

Session 2 9:00 a.m. – 12:00 p.m.,
Library Computer Lab

Session 1 1:30 p.m. – 4:30 p.m.
Room 317

Colorado Springs

Date: October 4, 2007

Location: Colorado Technical University
4435 North Chestnut Street
Colorado Springs, CO 80907

Session 1 9:00 a.m. – 12:00 p.m.
Room 113

Session 2 1:30 p.m. - 4:30 p.m.
Computer Lab 131A

Glenwood Springs

Date: October 9, 2007

Location: Colorado Mountain College
Glenwood Center
1402 Blake Ave
Glenwood Springs, CO 81601

Time:

Session 1 9:00 a.m. – 12:00 p.m.
Room 3A

Session 2 1:30 p.m. – 4:30 p.m.
Computer Lab Room 2

Denver - CPF Laws - Session 1

Date: October 11, 2007 **Time:** 1:30 p.m. – 5:00 p.m.
October 12, 2007 **Time:** 9:00 a.m. – 12:00 p.m.

Location: Colorado Secretary of State
Blue Spruce Conference Room – 2nd Floor
1700 Broadway
Denver, CO 80290

Denver - E-filing – Session 2

Date: October 11, 2007 **Time:** 9:00 a.m. – 12:00 p.m.
October 12, 2007 **Time:** 1:30 p.m. – 5:00 p.m.

Location: Dept. of Personnel & Administration
633 17th Street, Suite 1400
Denver, CO

Session 1 will cover:	Session 2 will cover:
<ul style="list-style-type: none"> ☞ Article XXVIII of the Colorado Constitution (Campaign and Political Finance Act – CPF) ☞ Title 1, Article 45 of the Colorado Revised Statutes (Fair Campaign Practices Act - FCPA) ☞ Secretary of State's Rules concerning Campaign and Political Finance ☞ These sessions will be geared toward State candidates and committees, county candidates and committees welcome 	<ul style="list-style-type: none"> ☞ Electronic Disclosure Reporting utilizing the Secretary of State's Online data entry interface* ☞ Registration of a State or County Committee ☞ Filing of disclosure reports and adjustments (Participants will experience this hands-on) ☞ Some Basic CPF/FCPA laws and rules <p>* Does <u>not</u> include a demonstration of XML or Tab-delimited filing methods</p>